

**Portsmouth Fire Department  
Board of Fire Commissioners**

Richard Gamester, Chairman  
Michael Hughes, Vice Chairman  
Jennifer Matthes, Clerk



Monthly Meeting 6:00 PM  
Tuesday, June 17, 2025  
Fire Station 2  
George Pierce Training Room

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- I. Call To Order**
- II. Pledge of Allegiance**
- III. Approval of Minutes Previous Meeting**  
25-041 Approval of minutes from May 13, 2025
- IV. Public Comment Session**
- V. Presentation of Written Communications**
- VI. Reports**
  - A. Fire Chief's Reports**  
25-042 2025 Response Report -May 2025  
25-043 Fire & EMS Calls  
25-044 FY25 Budget  
25-045 Overtime Analysis Report-May 2025
  - B. Staff Reports**  
25-046 Dept. Operations & Training (Asst. Chief Gonet)  
25-047 Fire Prevention & Activity (Deputy Chief Howe)
- VII. Old Business**  
25-048 Thank You Letter \$20,000.00 bequest from The Mary E. Corrigan Revocable Trust of 2016
- VIII. New Business**  
25-049 Ff. Kaycee Reagan Resignation  
25-050 Ff. Scott L Young Retirement
- IX. Adjournment**

041

**The Board of Fire Commissioners  
Portsmouth Fire Department**

Fire Station 2  
George Pierce Training Room  
May 13, 2025

Portsmouth, NH  
1800 hours

**I. Call to Order:**

Chairman Gamester called the meeting to order at 1800 hours.

**II. Pledge of Allegiance with Attendance:**

Commissioner Gamester led the pledge of allegiance.

Present were Commissioners: Richard Gamester and Jennifer Matthes; Fire Chief William McQuillen, Assistant Fire Chief Jason Gonet, Deputy Fire Chief Patrick Howe, Administrative Manager Nancy Savini, Lieutenant Eric Detweiler, Firefighters Wayne LaCaillade, John Gray and members of the public. Absent was Commissioner Michael Hughes

**III. Approval of Minutes of Previous Meeting:**

*Motion, to approve the minutes of April 8, 2025, was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.*

**IV. Public Comment Session:** None.

**V. Presentation of Written Communications:** None

**VI. Reports:**

**A. Fire Chief's Reports:**

*Commissioner Gamester motioned to discuss Chief's reports 25-036 through 25-039. Motion was seconded by Commissioner Matthes.*

Fire Chief McQuillen reviewed reports with the Commission.

Report (036), 2025 Response Report for April 2025. The report shows the department responding to a total of 429 calls for the month: 167 Fire Calls with EMS Services and 99 Fire and Related Service Calls and 262 Ambulance Calls. Chief spoke briefly about some of the activities for the month, noting aid to Kittery for a building fire; assisted with 95 South brush fire; responded to Rye MVA with entrapment, trauma alert: conducted water search when subject jumped from bridge.

The safety message focused on this being National Electrical Safety Month and how we all need to be cautious and keep safety in mind. Report (037), Fire and EMS Call Summary Reports, shows the department responded to 167 fire calls for the month of April. EMS activity was 262 with the top three responses being for abdominal pain, cardiac and weakness. There were 9 calls for head injury, 8 for alcohol abuse, 7 for fainting and 35 non-transport. Report (038), FY25 Budget, Chief reviewed the budget noting we are still tracking about 1% to the good and have projected expenses to fiscal year end. Report (039), Overtime Analysis, provided a breakdown of how overtime was used in the month of April along with a summary of what was charged to OT-Recall for the month.

*Motion, to accept Chief's Reports 25-036 through 25-039, was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.*

**B. Staff Reports:**

Assistant Chief Gionet reported on facilities and operations happening within the department: Truck 5 had the leveling pistons repaired and returned to service; the new ambulance has been stocked, license application submitted and are awaiting an inspection from the NH Bureau of EMS and will be placed in service once all is completed; Ambulance 1 will be re-lettered to Ambulance 4 and be placed in reserve status; annual fire training will occur early June this year; we are currently fully staffed with resumes remaining on file. All 4 shifts will once again be participating in joint live fire training with shipyard fire department personnel; company officers will begin the Blue Card Command Training program which will be a 2-part education process with an online component followed by a 3 day in person practical class to reinforce the concepts. EMS training will be with the SIM lab.

Deputy Chief Howe reported on Fire Prevention activity for the month with 42 permits issued and 54 inspections done. Other items of note, FPOs Wheeler and Putney attended clandestine lab awareness training with DEA; FPO Putney attended the automatic Fire Alarm Association Codes and Standards annual board meeting, as a member of the NFPA 1 committee; FPO Wheeler attended a NFPA 1400 committee meeting; FPO Wheeler gave a fire safety presentation to employees of Port City Pretzels; outside dining wrapping up; building permit application submitted for 581 Lafayette Road for adding 2 additional buildings with a total of 72 residential units with first floor parking and an additional level of parking below, Pedestal construction.

**VII. Old Business: None.**

**IX. New Business:**

*Motion to accept a \$20,000.00 bequest from The Mary E. Corrigan Revocable Trust of 2016 (to be used for the City of Portsmouth's Ambulance in grateful appreciation for assistance rendered to the Grantor's daughter, Rose Mary Corrigan). Motion to accept was made by Commissioner Gamester Motion was*

*Fire Commission Minutes of May 13, 2025 continued:*

*seconded by Commissioner Matthes, with great gratitude, and passed unanimously.  
Will be forwarded to City Council.*

Assistant Fire Chief Jason Gionet spoke briefly about using this money to purchase 2 Portable Ventilators as the Department plans to do Rapid Sequence Intubation program.

**X. Adjournment:**

*Motion, to adjourn at 1818 hours, was made by Commissioner Gamester. Motion was seconded by Commissioner Hughes and passed unanimously.*

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Jennifer Mosher-Matthes, Clerk



# SERVICE ACTIVITY AND SAFETY MESSAGE



Month      May 2025

**TOTAL INCIDENT ACTIVITY:** **586**   **YTD:2600**

**Fire Unit with EMS Services:** **242**   **YTD:1059**   **Ambulance Services:** **344**   **YTD: 1541**  
**Fire and Related Services:** **130**   **YTD: 610**

Portsmouth	324
New Castle	12
Mutual Aid given	8
Mutual Aid Rcvd	3

**GREEN** = Increase from prev. month

**RED** = Decrease      "      "      "

## Incidents of Interest:

5/1    0900 Marine 1 searched Piscataqua River with other agencies for a bridge jumper from night before

5/1    1644 E1/A1 to Marine 1 for a subject threatening to jump from bridge

5/2    1522 E1 E3 T2 A1 A2 A3 C2 FPO 1 58 Pearson Street fire in basement companies remained on scene for an hour

5/11    2112 E1A1 A3 R7 C1 to High level bridge subject jumped from bridge. Search continued for 3.5 hours

5/22    1311 R7 Mutual Aid to 2001 Woodbury Ave Newington for rollover accident for extrication and vehicle stabilization

***Lithium-ion batteries supply power to many kinds of devices including smart phones, laptops, e-scooters and e-bikes, e-cigarettes, smoke alarms, toys, and even cars. If not used correctly, or if damaged, these batteries can catch on fire or explode.***

The Portsmouth Fire Department and the NFPA reminds you:

- ***Purchase and use devices that are listed by a qualified testing laboratory.***
- ***Always follow the manufacturer's instructions.***
- ***Only use the battery that is designed for the device.***
- ***Put batteries in the device the right way.***
- ***Only use the charging cord that came with the device.***

CITY OF PORTSMOUTH, NH FIRE DEPARTMENT

- ***Do not charge a device under your pillow, on your bed, or on a couch.***
- ***Do not keep charging the device or device battery after it is fully charged.***
- ***Keep batteries at room temperature when possible. Do not charge them at temperatures below 32°F (0°C) or above 105°F (40°C).***
- ***Store batteries away from anything that can catch fire***

Business Telephone Number: (603)-427-1515  
Fax: (603)-427-1555



043 Fire

**Fire District Responses, Previous Month**

FIRE ZONE	COL_1
1	110
2	41
3	39
4	23
5	19
6	4
M/A	6
<b>Total</b>	<b>242</b>

**Description:** For Commission, Previous Month Fire District Responses

**Actual Incident Type Found. previous month**

ACTUAL INCIDENT TYPE FOUND	COL_1
100 - Fire, other	1
131 - Passenger vehicle fire	1
160 - Special outside fire, other	1
321 - EMS call, excluding vehicle accident with injury	112
322 - Motor vehicle accident with injuries	8
324 - Motor vehicle accident with no injuries.	10
342 - Search for person in water	3
352 - Extrication of victim(s) from vehicle	1
360 - Water & ice-related rescue, other	2
410 - Combustible/flammable gas/liquid condition, other	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	2
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	2
444 - Power line down	1
500 - Service Call, other	7
511 - Lock-out	2
520 - Water problem, other	2
531 - Smoke or odor removal	1
552 - Police matter	1
554 - Assist invalid	1
561 - Unauthorized burning	1
600 - Good intent call, other	10
611 - Dispatched & canceled en route	4
622 - No incident found on arrival at dispatch address	3
651 - Smoke scare, odor of smoke	1
653 - Smoke from barbecue, tar kettle	1
661 - EMS call, party transported by non-fire agency	1
700 - False alarm or false call, other	2
710 - Malicious, mischievous false call, other	2
711 - Municipal alarm system, malicious false alarm	2

## Actual Incident Type Found, previous month

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



ACTUAL INCIDENT TYPE FOUND	COL_1
714 - Central station, malicious false alarm	1
733 - Smoke detector activation due to malfunction	7
735 - Alarm system sounded due to malfunction	7
740 - Unintentional transmission of alarm, other	8
741 - Sprinkler activation, no fire - unintentional	1
743 - Smoke detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	23
746 - Carbon monoxide detector activation, no CO	1
900 - Special type of incident, other	1
<b>Total</b>	<b>242</b>

**Description:** For Commission, Previous Month Actual Incident Types Found



Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	39	11.34%
No Apparent Illness or Injury- No Transport (Z00.00)	25	7.27%
Injury (Head/Scalp) (S09.90)	23	6.69%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	15	4.36%
Anxiety Attack / Acute Stress Reaction (F41.9)	12	3.49%
Psychiatric / Behavioral Problem (F99)	12	3.49%
Syncope / Fainting (R55)	11	3.20%
Injury (Low Back / Lumbar Spine) (S39.92)	9	2.62%
Sepsis or Septic Shock (A41.9)	8	2.33%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	8	2.33%
Altered Mental Status (Unknown Cause) (R41.82)	7	2.03%
Back Pain (Non-Traumatic) (M54.9)	7	2.03%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	7	2.03%
Cardiac: Rhythm Disturbance (Tachy, Brady, Ectopy, Other) (I49.9)	7	2.03%
HYPERTension (I10)	7	2.03%
Nausea/Vomiting (Unknown Etiology) (R11)	7	2.03%
No Apparent Illness or Injury-Transport Requested (Z71.1)	7	2.03%
Injury (Hip) (S79.91)	6	1.74%
Stroke / CVA (I63.9)	6	1.74%
Injury (Wrist, Hand, or Fingers) (S69.9)	5	1.45%
Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location (M79.606)	5	1.45%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	5	1.45%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	5	1.45%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	5	1.45%
Alcohol Abuse and Effects (F10)	4	1.16%
Cardiac: CHF (Congestive Heart Failure) (I50.9)	4	1.16%
Respiratory Distress Unknown Cause (J98.9)	4	1.16%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	4	1.16%
Cardiac: Cardiac Arrest (I46.9)	3	0.87%
Diarrhea, unspecified (R19.7)	3	0.87%
General Malaise (Unknown Cause) (R53.81)	3	0.87%
HYPOTension (I95.9)	3	0.87%
Injury (Face) (S09.93)	3	0.87%
Injury (Shoulder or Upper Arm) (S49.9)	3	0.87%
Respiratory: Asthma, Reactive Airway Disease (J45)	3	0.87%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	2	0.58%
Dehydration (E86.0)	2	0.58%
Drug Overdose / Abuse: Marijuana, THC, Spice, Other Synthetic Cannabis (F12)	2	0.58%
Drug Overdose / Abuse: Opioid/Narcotic Related (F11)	2	0.58%
Fever (Unknown Cause) (R50.9)	2	0.58%
GU: Other Urinary Problem, unspecified (N39.9)	2	0.58%
Infection / Infectious Disease (unspecified) (B99.9)	2	0.58%
Injury (Dislocated Hip) (M24.35)	2	0.58%
Injury (Knee) (S80.91)	2	0.58%
Injury(Forearm) (S59.91)	2	0.58%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	2	0.58%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	2	0.58%
Respiratory: Pulmonary Emboli (I26)	2	0.58%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Unconscious / Coma (Non-Overdose, Unknown Etiology) (R40.2)	2	0.58%
Allergic Reaction (Localized) (T78.40)	1	0.29%
Cardiac: Cardiovascular Disorder, Not otherwise listed (I99.9)	1	0.29%
Diabetic: HYPOGlycemia (E13.64)	1	0.29%
Drug Overdose / Abuse: Sedative /Anxiolytics (Benzos, Xanax, Versed, etc.) (F13)	1	0.29%
Dystonic Reaction from Drugs (G24.02)	1	0.29%
Epistaxis / Nose Bleed (Non-Traumatic) (R04.0)	1	0.29%
GI Bleed (K92.2)	1	0.29%
GI Infection, Virus or Food Poisoning (A09)	1	0.29%
GU: UTI / Urinary Tract Infection (N39.0)	1	0.29%
Influenza / Flu Like Illness (J11)	1	0.29%
Injury (Abdomen) (S39.91)	1	0.29%
Injury (Ankle) (S99.91)	1	0.29%
Injury (Concussion WITH LOC) (S06.0X9A)	1	0.29%
Injury (Thorax / Chest) (S29.9)	1	0.29%
Injury (Unspecified Location) (T14.90)	1	0.29%
Neurological Disorder or Infection (G98.8)	1	0.29%
OB: Pregnancy Related Conditions or Complications, Unspecified (O26.9)	1	0.29%
Obvious Death (R99)	1	0.29%
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	1	0.29%
Pain: Chronic Pain, Unspecified (G89.2)	1	0.29%
Pain: Headache or Migraine (R51)	1	0.29%
Suffocation / Asphyxia (T71.9)	1	0.29%
Visual disturbance (H53.9)	1	0.29%
<b>Total: 344</b>		<b>Total: 100.00%</b>

#### Report Filters

Incident Date: is between '5/1/2025' and '5/31/2025'

Report Date: 6/5/25		Pay Periods	26	Past		24	Remain		2			
ACCOUNT	TITLE	Expenses	12	BUDGET 25	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period/Month Proj	Period/Month Benchmark	PROJECTED FY25	Est Avail Remain
FF	% spent											
011041	Salaries Uniform Personnel	88%	\$4,664,845.00	\$4,119,339.87	\$374,071.53	\$4,493,411.40	\$1,306,010.77	\$172,823.52	\$179,417.12	\$4,493,411.40	\$171,433.60	
012033	PT Salaries - Vehicle Maint	113%	\$27,479.00	\$30,945.02	\$5,102.75	\$36,047.77	\$25,365.23	\$1,289.38	\$1,056.88	\$36,047.77	\$18,568.77	
014031	O/T Emergency Recall	81%	\$543,498.00	\$437,874.63	\$53,447.41	\$491,322.04	\$501,690.46	\$18,244.78	\$20,903.77	\$491,322.04	\$52,175.96	
014032	O/T Earned Time Leave	92%	\$805,350.00	\$739,390.30	\$75,664.00	\$815,054.30	\$743,400.00	\$30,807.93	\$30,975.00	\$815,054.30	(\$9,704.30)	
014033	O/T Disability Leave	378%	\$86,100.00	\$325,355.81	\$33,800.00	\$359,155.81	\$79,476.92	\$13,556.49	\$3,311.54	\$359,155.81	(\$273,055.81)	
014034	O/T Workers Comp	0%	\$84,000.00	\$415.31	\$2,400.00	\$2,815.31	\$77,538.46	\$17.30	\$3,230.77	\$2,815.31	\$81,184.69	
014042	O/T Training-Education	79%	\$84,000.00	\$66,704.41	\$11,295.80	\$78,000.21	\$38,769.23	\$2,779.35	\$3,230.77	\$78,000.21	\$5,999.79	
015001	Longevity	1x pymnt	\$25,259.00	\$22,920.39	\$0.00	\$22,920.39	\$25,259.00	\$22,920.39	\$2,104.92	\$22,920.39	\$2,338.61	
017001	Holiday Premium Pay	13	\$223,462.00	\$179,388.57	\$40,681.94	\$220,070.51	\$242,893.48	\$16,928.50	\$19,431.48	\$220,070.51	\$3,391.49	
018031	Certification Stipend	88% <small>~ALMT paymnt</small>	\$414,459.00	\$365,165.26	\$31,073.13	\$397,038.39	\$382,577.54	\$16,543.27	\$15,940.73	\$397,038.39	\$17,420.61	
021001	Insurance - Health	1x pymnt	\$780,811.00	\$780,811.00	\$0.00	\$780,811.00	\$780,811.00	\$0.00	\$65,067.58	\$780,811.00	\$0.00	
021101	Insurance - Dental		\$71,766.00	\$56,987.61	\$5,154.21	\$62,141.82	\$71,766.00	\$5,178.49	\$5,980.50	\$62,141.82	\$9,624.18	
021501	Insurance - Life		\$10,076.00	\$5,639.76	\$522.24	\$6,162.00	\$10,076.00	\$513.50	\$839.67	\$6,162.00	\$3,914.00	
021601	Insurance - Disability	rate incr 11/1/23 to 37	\$17,260.00	\$12,106.47	\$1,116.05	\$13,222.52	\$17,260.00	\$1,101.88	\$1,438.33	\$13,222.52	\$4,037.48	
022501	Medicare	~ALMT paymnt	87% <small>~ALMT paymnt</small>	\$101,506.00	\$88,512.24	\$8,773.80	\$97,286.04	\$93,697.85	\$3,688.01	\$93,697.85	\$97,286.04	\$4,219.96 *
023003	Retirement - Firefight	90% <small>~ALMT paymnt</small>	\$2,112,431.00	\$1,898,711.25	\$198,644.87	\$2,097,356.12	\$1,949,936.31	\$79,112.97	\$81,247.35	\$2,097,356.12	\$15,074.88 *	
036001	Prof Services - Cleaning	115%	\$18,254.00	\$21,079.56	\$4,981.70	\$26,061.26	\$18,254.00	\$2,171.77	\$1,521.17	\$26,061.26	(\$7,807.26)	
039071	Fire Prevention	62%	\$5,000.00	\$3,078.41	\$612.86	\$3,691.27	\$5,000.00	\$307.61	\$416.67	\$3,691.27	\$1,308.73	
054050	Training Education	36%	\$26,500.00	\$9,536.66	\$5,059.62	\$14,596.28	\$26,500.00	\$1,216.36	\$2,208.33	\$14,596.28	\$11,903.72	
068001	Clothing Allowance	58%	\$42,000.00	\$24,313.83	\$11,206.17	\$35,520.00	\$42,000.00	\$2,960.00	\$3,500.00	\$35,520.00	\$6,480.00	
068003	Protective Clothing	77%	\$25,000.00	\$19,139.40	\$2,067.33	\$41,206.73	\$25,000.00	\$3,433.89	\$2,083.33	\$41,206.73	(\$16,206.73)	
074001	Equipment	78%	\$9,000.00	\$7,048.11	\$49,461.04	\$56,509.15	\$9,000.00	\$4,709.10	\$750.00	\$56,509.15	(\$47,509.15)	
AMB												
039003	Prof/Services - Licensing	34%	\$3,250.00	\$1,096.00	\$1,093.00	\$2,189.00	\$3,250.00	\$182.42	\$270.83	\$2,189.00	\$1,061.00	
043015	Repairs - Equipment	161%	\$12,580.00	\$20,208.68	\$5,481.00	\$25,689.68	\$12,580.00	\$2,140.81	\$1,018.33	\$25,689.68	(\$13,109.68)	
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
061002	Miscellaneous Supplies	33%	\$42,000.00	\$13,777.70	\$28,000.00	\$41,777.70	\$42,000.00	\$3,481.48	\$3,500.00	\$41,777.70	\$222.30	
063601	Diesel Fuel	71%	\$46,000.00	\$32,792.24	\$7,046.73	\$39,838.97	\$46,000.00	\$3,319.91	\$3,833.33	\$39,838.97	\$6,161.03	
074001	Equipment	231%	\$2,000.00	\$4,610.00	\$15,876.14	\$20,486.14	\$2,000.00	\$1,707.18	\$166.67	\$20,486.14	(\$18,486.14)	
ADM												
011001	Regular Salaries	94% <small>C1, C2, C3, C4, C5, C6, C7</small>	\$521,552.00	\$488,209.51	\$42,975.14	\$531,184.65	\$181,132.62	\$22,132.69	\$20,059.69	\$531,184.65	(\$9,632.65)	
011061	Insurance Reimbursement	63%	\$192,529.00	\$120,541.25	\$44,873.20	\$165,414.45	\$1,984,973.40	\$41,353.61	\$165,414.45	\$165,414.45	\$27,114.55	
012001	Part Time Salaries	0% <small>Per Current</small>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
012041	Commissioner Stipend	92% <small>Ch</small>	\$3,600.00	\$3,300.00	\$300.00	\$3,600.00	\$3,600.00	\$300.00	\$300.00	\$3,600.00	\$0.00	
014041	Overtime	0% <small>Ch</small>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
015001	Longevity	1x pymnt	\$7,164.00	\$7,164.02	-\$0.02	\$7,164.00	\$7,164.00	\$597.00	\$597.00	\$7,164.00	\$0.00	
016001	Leave At Termination	1x pymnt	\$120,084.00	\$120,084.00	\$0.00	\$120,084.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00	
017001	Holiday Premium Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
018033	Admin. Stand-by Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
021001	Insurance - Health	1x pymnt	\$112,011.00	\$112,011.00	\$0.00	\$112,011.00	\$112,011.00	\$0.00	\$9,334.25	\$112,011.00	\$0.00	
021101	Insurance - Dental		\$6,918.00	\$5,340.02	\$527.52	\$5,867.54	\$6,918.00	\$488.96	\$576.50	\$5,867.54	\$1,050.46	
021501	Insurance - Life		\$1,127.00	\$697.56	\$63.48	\$761.04	\$1,127.00	\$63.42	\$93.92	\$761.04	\$365.96	
021601	Insurance - Disability	rate incr 11/1/23 to 37	\$1,930.00	\$1,493.97	\$135.92	\$1,629.89	\$1,930.00	\$135.82	\$160.83	\$1,629.89	\$300.11	
022001	Social Security	91% <small>PAW Contract</small>	\$6,049.00	\$5,478.31	\$458.37	\$5,936.68	\$5,583.69	\$247.36	\$232.65	\$5,936.68	\$112.32	
02501	Medicare	83% <small>PAW Contract</small>	\$10,530.00	\$8,788.02	\$1,260.70	\$10,048.72	\$9,720.00	\$418.70	\$405.00	\$10,048.72	\$481.28	
023001	Retirement	89% <small>PAW Contract</small>	\$12,713.00	\$11,278.22	\$968.87	\$12,245.09	\$11,735.08	\$510.21	\$188.96	\$12,245.09	\$467.91	
023003	Retirement - Firefight	94% <small>Ch</small>	\$131,948.00	\$124,083.93	\$10,774.72	\$134,858.65	\$60,898.09	\$5,619.11	\$5,074.92	\$134,858.65	(\$2,910.65)	
026002	Insurance - Workers Comp	1x pymnt	\$553,165.00	\$553,165.00	\$0.00	\$553,165.00	\$553,165.00	\$0.00	\$46,092.08	\$553,165.00	\$0.00	
031001	Prof. Svcs - Energy Contract	42%	\$38,000.00	\$16,084.41	\$4,655.00	\$20,739.41	\$0.00	\$1,728.28	\$0.00	\$20,739.41	\$17,260.59	
033001	Prof. Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
034103	Telephone	94%	\$32,500.00	\$30,465.48	\$2,772.93	\$33,238.41	\$32,500.00	\$2,769.87	\$2,708.33	\$33,238.41	(\$738.41)	
034104	Cellular Phones	90%	\$15,000.00	\$13,489.07	\$2,519.02	\$16,008.09	\$15,000.00	\$1,334.01	\$1,250.00	\$16,008.09	(\$1,008.09)	
034206	Software - Annual Maint	76%	\$35,000.00	\$26,540.68	\$0.00	\$26,540.88	\$35,000.00	\$2,211.74	\$2,916.67	\$26,540.88	\$8,459.12	
035001	Prof Svcs-Medical Exam	0%	\$10,000.00	\$9,322.82	\$1,000.00	\$10,322.82	\$0.00	\$860.24	\$0.00	\$10,322.82	(\$322.82)	
039070	Prof Serv - O/S Counsel	0%	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83.33	\$0.00	\$1,000.00	
041002	Electricity	104%	\$55,000.00	\$57,255.92	\$12,149.90	\$69,405.82	\$55,000.00	\$5,783.82	\$4,583.33	\$69,405.82	(\$14,405.82)	
041101	Natural Gas	79%	\$35,000.00	\$27,483.56	\$2,800.00	\$30,283.56	\$35,000.00	\$2,523.63	\$2,916.67	\$30,283.56	\$4,716.44	
041205	Water / Sewer Fees	63%	\$18,720.00	\$11,733.51	\$3,500.00	\$15,233.51	\$18,720.00	\$1,269.46	\$1,560.00	\$15,233.51	\$3,486.49	
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
043001	Repairs-Structural	84%	\$27,000.00	\$22,660.51	\$9,219.15	\$31,879.66	\$27,000.00	\$2,656.64	\$2,250.00	\$31,879.66	(\$4,879.66)	
043012	Repairs-Communications	44%	\$11,000.00	\$4,849.06	\$3,191.93	\$8,040.99	\$11,000.00	\$670.08	\$916.67	\$8,040.99	\$2,959.01	
043018	Repairs-Equipment	52% <small>Contracts</small>	\$23,500.00	\$12,158.78	\$3,581.00	\$15,739.78	\$23,500.00	\$1,311.65	\$1,958.33	\$15,739.78	\$7,760.22	
043019	Repairs-SCBA	61%	\$7,000.00	\$4,214.73	\$2,415.61	\$6,690.14	\$7,000.00	\$557.51	\$583.33	\$6,690.14	\$308.86	
043021	Repairs-Fire Alarm Sys	26%	\$5,000.00	\$1,320.00	\$120.00	\$1,440.00	\$5,000.00	\$120.00	\$116.67	\$1,440.00	\$3,560.00	
043024	Repairs-Vehicle	106%	\$110,000.00	\$116,388.22	\$23,927.68	\$140,315.90	\$110,000.00	\$11,692.99	\$9,166.67	\$140,315.90	(\$30,315.90)	
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
044006	Printing Lease/Maint. (Copier)	0%	\$4,000.00	\$3,021.86	\$573.93	\$3,595.79	\$4,000.00	\$299.65	\$333.33	\$3,595.79	\$404.21	
048002	Property Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
053001	Advertising	18%	\$500.00	\$87.64	\$0.00	\$87.64	\$500.00	\$7.30	\$41.67	\$87.64	\$412.36	
054050	Education	0%	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$333.33	\$333.33	\$4,000.00	\$0.00	
056001	Printing	304%	\$250.00	\$760.75	\$0.00	\$760.75	\$250.00	\$63.40	\$20.83	\$760.75	(\$510.75)	
056005	Dues Professional Organ.	64%	\$3,000.00	\$1,915.58	\$418.00	\$2,333.58	\$3,000.00	\$194.47	\$250.00	\$2,333.58	\$666.42	
056005	Dues Regional Hazmat Tm	1x pymnt	\$10,901.00	\$7,354.00	\$0.00	\$7,354.00	\$10,901.00	\$7,354.00	\$908.42	\$7,354.00	\$3,547.00	
057101	Travel and Conferences	12%										

# OVERTIME ANALYSIS REPORT

045

## May-25

(check dates: 5.1.25, 5.15.25 & 5.29.25)

OT -Recall	\$ 41,949.58
OT -Earned Time	\$ 103,829.64
OT -Disability	\$ 53,129.22 2 Officers & 4 FF
OT -WC	
OT -Training	\$ 1,835.60 Medic/AEMT/Ropes/Safety & Survival
OT -Reimbursement	\$ 9,956.98
	<hr/>
	\$ 210,701.02

## Recall Account Breakdown

Holdover	185.92
Detail: Children's Day	526.24
Detail: Radio Detail	203.68
Recall: I-95 Brush Fire	1,521.25
Recall: I-95 New Ambulance Preparation	807.20
Recall: I-95 Tractor Rollover	473.60
Recall: M/A Kittery Brush Fire	344.78
Recall: M/A York Brush Fire	780.74
Recall: Marine 1 Search	1,290.16
Recall: New Gear Intake	159.66
Shift Coverage: CQI Review	1,977.91
Shift Coverage: Funeral Leave	3,667.56
Shift Coverage: Military Leave	6,625.44
Shift Coverage: Training/Class/Education	23,385.44
	<hr/>
	\$ 41,949.58



# Portsmouth Fire Department

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## *Operations and Training*

846

### **Fire Commission Meeting**

**June 17, 2025**

#### **Apparatus / Equipment**

1. Annual Radio Maintenance
2. New Ambulance Status
3. Apparatus Repairs

#### **Personnel**

1. Staffing Report

#### **Training**

1. Fire training – Portsmouth Naval Shipyard Joint Training
2. EMS training – SIM Lab



# PORTSMOUTH FIRE DEPARTMENT

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## FIRE PREVENTION BUREAU

# Monthly Activity

Month: May 2025

Permits issued: 36

Inspections: 41

Prevention related meetings: 21

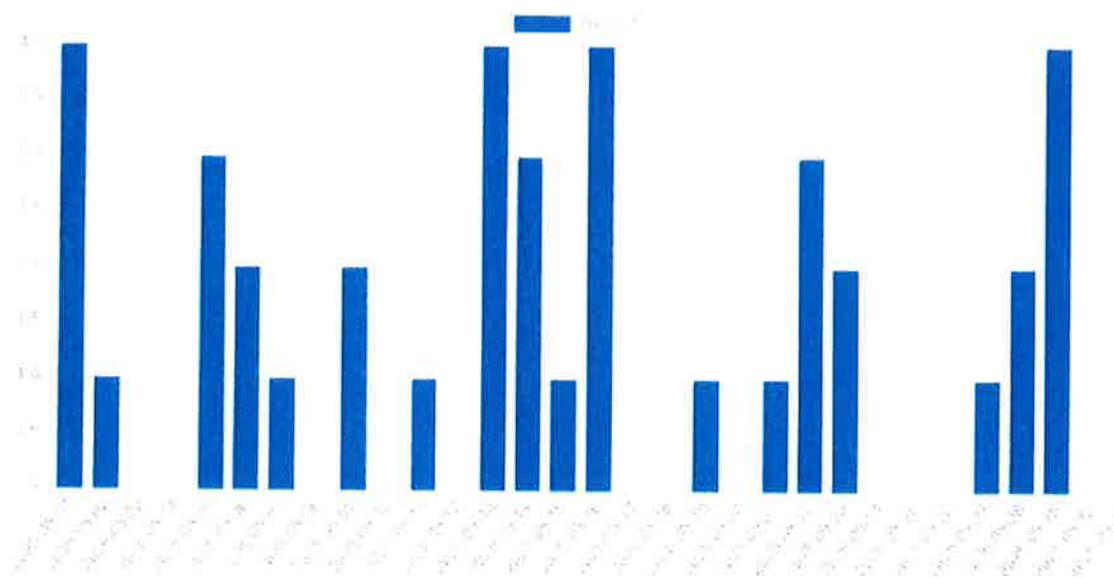
Approvals (not associated with FD permits): 31

Other items of note:

- FPOs Wheeler and Putney attended a fire alarm class
- FPO Wheeler attended the Fire Inspector Curriculum Visiting Committee meeting
- PFD hosted the Seacoast Fire Inspectors Breakfast
- Outside dining applications wrapped up.
- Construction Management and Mitigation Committee meeting for 100 Durgin LN project (360 residential units)

## Analytics

### Records submitted over time



## Totals

 40 Records Created

 \$9,083.40  
Revenue Collected

 27 Inspections Done

 36  
Permits Issued

## Filter Results

## **Fire Department**

Date

05/01/2025 to 05/31/2025



# CITY OF PORTSMOUTH FIRE DEPARTMENT



048  
June 12, 2025

Mary E Corrigan Revocable Trust of 2016  
c/o Denis P. Dillon  
McLane Middelton  
1 New Hampshire Ave  
Portsmouth NH 03801

Dear Denis,

On behalf of the Portsmouth Fire Commissioners, I would like to thank Mary E. Corrigan Revocable Trust of 2016 for the generous donation of twenty-thousand dollars (\$20,000.00) towards the Portsmouth Fire Department's Ambulance.

These funds will be used immediately to increase our Pre-Hospital Emergency Medical Services capacity by purchasing new, modern portable mechanical ventilators for two of the City's Ambulances.

Mechanical ventilation is used for many reasons, including protecting the airway due to mechanical or neurological cause, to ensure adequate oxygenation, or to remove excess carbon dioxide from the lungs and is an important tool in managing critically ill patients in emergency medicine. This donation will get these new units in the field faster than planned.

It's a welcome opportunity to applaud members of our community for unselfish and random acts of kindness, so please pass along our genuine thanks.

Sincerely,

William J. McQuillen  
Chief of Department

May 9, 2025

To whom it may concern,

Please accept this letter as my official resignation from the Portsmouth Fire Department, effective May 28. I would like to thank the department and the commission for the last three years. It has been a great learning experience and something I will cherish, but I am moving on to other opportunities. It has not been an easy decision to reach, and I am grateful for my time with the department even as we part ways.

With appreciation,

Kaycee Reagan

June 6, 2025

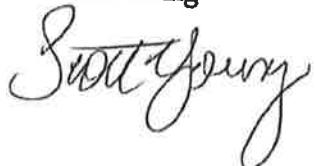
050

William McQuillen  
City of Portsmouth Fire Chief  
170 Court Street  
Portsmouth, NH 03801

Dear Chief,

It is with mixed emotions that I submit my formal notice of retirement from my position as a firefighter with the PFD effective August 1, 2025. After 25 years of dedicated service, I have decided to step into the next chapter of my life, grateful for the experiences and opportunities this department has provided.

With respect and gratitude,  
Scott L. Young

A handwritten signature in black ink that reads "Scott Young". The signature is fluid and cursive, with "Scott" on the top line and "Young" on the bottom line.